

# October 2009

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19 Payment Batches	20 Payment Run	21	22 Payment Batches	23 Payment Run	24
25	26 Payment Batches	27 Payment Run	28 Payment Batches	29 Payment Run Payment Batches	30 Payment Run/ Payment Batches	31

All invoices/batches must be FINAL APPROVED by 1 PM on day of "Payment Batches" in order to be included in next "Payment Run".

# November 2009

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	2 Payment Run/ Payment Batches	3 Payment Run	4	5 Payment Batches	6 Payment Run	7
8	9 Payment Batches	10 Payment Run	11 Holiday	12 Payment Batches	13 Payment Run/ Payment Batches	14
15	16 Payment Run/ Payment Batches	17 Payment Run	18	19 Payment Batches	20 Payment Run	21
22	23 Payment Batches	24 Payment Run	25 Payment Batches	26 Holiday	27 Payment Run/ Payment Batches	28
29	30 Payment Run/ Payment Batches					

All invoices/batches must be FINAL APPROVED by 1 PM on day of "Payment Batches" in order to be included in next "Payment Run".

# December 2009

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 Payment Run	2	3 Payment Batches	4 Payment Run	5
6	7 Payment Batches	8 Payment Run	9	10 Payment Batches	11 Payment Run	12
13	14 Payment Batches	15 Payment Run	16	17 Payment Batches	18 Payment Run	19
20	21 Payment Batches	22 Payment Run	23 Payment Batches	24 Payment Run	25 Holiday	26
27	28 Payment Batches	29 Payment Run/ Payment Batches	30 Payment Run/ Payment Batches	31 Payment Run		

All invoices/batches must be FINAL APPROVED by 1 PM on day of "Payment Batches" in order to be included in next "Payment Run".